

SENECA UNITED METHODIST CHURCH

Job Description

Approved: 2013

TITLE: Children's Choir Director

SUPERVISORY: Senior Pastor and Parish Relations Committee

SALARY: As per the Recommendation of the PPR and Approval of the Admin Council

SCHEDULE: Provide music one Sunday morning each month

QUALIFICATIONS:

- Choir experience
- Experience working with children
- Criminal and Child Abuse Clearances

DUTIES AND RESPONSIBILITIES IN COOPERATION WITH SENIOR PASTOR:

- Function under the direction of the Pastor to provide music that is reverent and appropriate
- Provide music one Sunday per month for the months of September through May
- Supervise and direct practices prior to each performance as needed
- Prepare by choosing the music and providing the CD or sheet music for the organist
- Request reimbursement for any cost for the provided music by using the Reimbursement Request Forms provided by the church treasurer
- Serve on the Worship Committee
- Salary increases will be recommended yearly by the PPR Committee for budget preparation prior to the annual church conference
- An annual interview will be held with the PPR Committee prior to setting the yearly salary
- Expected to be active in worship on a regular basis